

KEVIN JOHNSON

Graphic Designer

Website Management

Print Shop Manager

Director, Office Support

PROFILE

Over 15 years experience as a full-time graphic designer and print shop manager with one of the largest churches in the Washington Metropolitan area (membership over 30,000). Duties include: Graphic design, company branding, marketing, advertising, website management, word processing, pre-press and printing. Worked with and maintained high volume copiers and digital presses. Responsible for project oversight, quotes, invoicing and direct communication with clients. Managed staff and volunteers necessary to complete projects, which include: books, booklet binding, magazines, flyers, postcards and direct mailers, invitations, business cards, programs, ID badges, CD & DVD covers, signs, and many other printed materials. As a professional photographer, over 20 years photographing business executives, groups, including studio and product photography.

EXPERIENCE

June 1992 - June 1999

From the Heart Church Ministries
Retail Manager/Database Manager

July 1999 - July 2013

From the Heart Church Ministries
Graphic Designer

August 2013 - Present

From the Heart Church Ministries
Graphic Designer/Director, Office Support

SOFTWARE

Adobe InDesign	- Expert Level
Adobe Illustrator	- Intermediate +
Adobe Photoshop	- Expert Level
Adobe Acrobat DC	- Intermediate +
Microsoft Word	- Expert Level
Microsoft Publisher	- Expert Level
Microsoft Access	- Expert Level
Microsoft OneDrive	- Expert Level
Microsoft Office O365	- Intermediate +

AWARDS

(From the Heart Church Ministries)

Performance Incentive Award

Innovative Idea Award

Certificate of Appreciation

Appreciation Award - Photography

10, 15 & 20 Year Service Awards

EQUIPMENT

Xerox Digital Presses	- Expert Level
Konica Minolta Digital Presses	- Expert Level
Wide Format Printing	- Intermediate +
Digital Cutters	- Expert Level
Binding Machines	- Expert Level
Professional Photography Equipment	- Expert Level

REFERENCES

Dr. Donna Carter: 301.331.0658
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Troy Garrett: 301.325.1356
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CONTACT

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